

GOVERNMENT OF KARNATAKA
Directorate of Information Technology and Biotechnology
**APPLICATION FORM FOR REGISTRATION OF INFORMATION
TECHNOLOGY OR BIOTECHNOLOGY COMPANY / PARK**

1.0 Name of the Undertaking / :
Promoter

2.0 Address :
1] Registered Office:

Ph: Fax: E-mail:

2] Factory / Production Unit / Park:

Ph: Fax: E-mail:

3.0 Status of promoter / industrial undertaking
[Please tick [] appropriate box]

- [1] Central Government Undertaking
- [2] State Government Undertaking
- [3] State Industrial Development Corporation
- [4] Cooperative Undertaking.
- [5] Joint Sector Undertaking.
- [6] Assisted Sector Undertaking.
- [7] Private Sector Undertaking.
- [8] Individual Undertaking.

3.1 Registrar of Companies Registration No. [if registered] and date

- [1] Registration No.
- [2] Date of Registration:.....

3.2 Indicate whether this Registration is for :

- [1] Establishment of a New Undertaking.
- [2] Effective substantial expansion.
- [3] Diversification of Activity.
- [4] Existing Activity.

4.0 Main items of Manufacture / Activities :

4.1 [1] Proposed Annual capacity :

[2] Existing Capacity :

[3] Unit of Capacity :

4.2 By Products or Co-products :

Sl. No.	By Product or Co-product	Proposed annual capacity	Existing Capacity
1			
2			
3			

5.0 Investment :

[A] Land : Rs.
[for rented premises capital value
of the same to be indicated]

[B] Building : Rs.

[C] Equipments, Plant & Machinery : Rs.

Total Rs.

6.0 Financing Pattern :

[A] Equity

Resident Indian Rs.

Non-Resident Indian Rs.

Foreign Rs.

Total Rs.

[B]	Borrowings		
	Public Financial Institution		Rs.
	Public borrowing		Rs.
	Other Sources		Rs.

[C]	Promoter's contribution	:	Rs. _____
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Total **Rs.**

7.0 Power

[A]	Proposed requirement	HP/KW	
	:	_____	
		(1HP=0.795KW)	

[B]	Existing	:	_____
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[C]	Source of Power		
	(Electricity/DG Set/Other Source)		

8.0 Employment

[A]	Proposed	:	Nos.
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[B]	Present	:	Nos.
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9.0 Actual / Expected date of Production /
Commissioning the Project :

10.0 Applicants Profile :

[A]	Male / Female	:	
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[B]	SC/ST/BC/Others	:	
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[C]	Engineering Graduate / Others	:	
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11.0 KST NO. :

CST NO.	:	
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I / we hereby declare that the above statements are true and correct to the best of my knowledge and belief.

[Signature of Promoter / Director]

CHECK LIST

ANNEXURE - I

DOCUMENTS REQUIRED FOR REGISTRATION OF AN IT / BT COMPANY / PARK ETC.

1. Application in prescribed form.
2. Land document viz., khatha, lease agreement of the building in occupation / KIADB / KSSIDC - land allotment letter, etc.
3. Certification of incorporation.
4. Project report.
5. STPI registration letter / permission letter.
6. DD for Rs.5000/- [in case of IT&BT companies] / Rs.10, 000/- [in respect of IT,BT parks], in favor of “Karnataka Biotechnology and Information Technology Services, Bangalore”.

ANNEXURE - II

DOCUMENTS FOR OBTAINING ELECTRICITY TARIFF CONCESSIONS.

1. Representation on company's letter head.
2. Copy of registration certificate issued by IT Department.
3. Details of power requirement and consumption.
4. Copy of power sanction order issued by KPTCL.
5. Copy of certificate issued by electrical inspectorate.
6. Copy of Khata / lease agreement for the land and building in occupation.
7. Service certificate issued by KPTCL for having installed separate electronic tri- vector meter to the installation.
8. Consent letter issued by KPTCL in favor of IT Company for using the power sanctioned in the name of building owner (in the case of leased premises.)
9. Processing fee in favor of KBITS, on the project cost [which will be intimated at the time of processing the case].

ANNEXURE III

DOCUMENTS FOR OBTAINING EXEMPTION FROM PAYMENT OF ENTRY TAX ON MACHINERY, EQUIPMENTS, CAPITAL GOODS AND CONSTRUCTION MATERIALS

For IT / Biotech Park:

1. Representation on company's letter head.
2. Registration certificate issued by IT Department.
3. Land records, such as RTC / khatha / conversion letter, sale agreement / joint development agreement entered with land owner, etc.,
4. Project report.
5. Details of machinery, equipments, capital goods, acquired / proposed to be acquired for implementation of the infrastructure projects certified by CA.
6. Undertaking from builder for providing world-class facilities in the IT / BT park and also with regard to minimum built up area of 1 lakh sq. ft.
7. Invoices of machinery, equipment and capital goods worth Rs.1.00 Crore and above for IT projects and Rs.25.00 Lakhs and above for BT projects.
8. Invoices of construction materials worth Rs.25.00 Lakhs and above for IT projects and the invoices of value Rs.10.00 Lakhs and above for biotech projects.
9. Indemnity bond in the prescribed format.
10. Approved plan by competent authority.
11. Processing fee in favor of KBITS, on the project cost [which will be intimated at the time of processing the case].

ANNEXURE-IV

DOCUMENTS REQUIRED FOR ENTRY TAX EXEMPTION CERTIFICATE

For IT, BT companies

1. Representation on letter head
2. Copy of registration certificate issued by IT Department.
3. STPI approval letter for the capital goods.
4. List of capital goods which are subject to Entry Tax already procured and proposed to be purchased indigenously / imported.
5. Bill of entry supported by invoices of each capital goods imported.
6. Letter of credit / loan sanction letter / purchase order.
7. CA certificate for the investment created both for the indigenously and imported goods.
8. Project report.
9. Copy of KST / CST Registration certificate.
10. Indemnity bond in the prescribed format.
11. Copy of khatha extract or copy of lease agreement for the land and building in occupation.
12. Processing fee in favor of KBITS, on the project cost [which will be intimated at the time of processing the case].

Processing fees;

For issue of certificate for availing Incentives & Concessions in terms of IT/BT policy as approved in 6th Governing Council Meeting of KBITS held on 23-11-2006 is as given below.

Sl.no	Estimated project cost Limit	Amount in Rs
1)	Project Cost up to Rs 50 million	10,000/-
2)	Project Cost above Rs 50 million to 100 million	20,000/-
3)	Project Cost above Rs 100 million-to 150 million	30,000/-
4)	Project Cost above Rs 150 million- to 500 million	35,000/-
5)	Project Cost above Rs 500 million- to 1000 million	50,000/-
6)	Project Cost above Rs 1 billion	1,00,000/-
7)	Project Cost above Rs 10 billion	2,00,000/-

Application for Registration & for issue of certificate for availing incentives and concessions has to be submitted to :

Managing Director,
Karnataka Biotechnology and Information
Technology Services(KBITS),
No:9, 2nd Floor, Thimmaiah Road,
Vasanth Nagar, Bangalore-560052.
Ph:080-22207006
